

**CALIFORNIA HEALTH FACILITIES FINANCING AUTHORITY**

915 CAPITOL MALL, SUITE 590  
SACRAMENTO, CA 95814  
TELEPHONE: (916) 653-2799  
TELECOPIER: (916) 654-5362



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**EXECUTIVE DIRECTOR:**  
Sumi Sousa

July 5, 2002

Dear Awardee of Cedillo-Alarcón Second Round Grant Funds:

I want to remind you of the approaching deadline to submit the required information that was a contingency of funding under the Cedillo-Alarcón Community Clinic Investment Act.

Currently, your clinic is one of those facilities that has not yet submitted the required documentation to receive funding. As you are aware, the regulations of the Cedillo-Alarcón Community Clinic Investment Act require that all of the items that were listed as contingencies of funding at the time of grant notification are to be provided to the Authority by September 30, 2002.

I recommend you submit your information well before the deadline in the event you inadvertently omit any items or any information is incomplete so that the Authority staff can notify you in time to meet the September 30, 2002 deadline.

Unlike the first round of grants, this second round was oversubscribed and has an active waiting list. Those clinics unable to meet the required deadlines under the second round risk forfeiting their grants to those clinics on the waiting list. As such, I anticipate that there will be few, if any, time extensions granted under the second round.

Any clinic seeking an extension must demonstrate to the Authority, at its September 26, 2002 meeting in Sacramento, that extraordinary circumstances prevent the clinic from meeting the deadline. Those clinics wishing to appear before the Authority must submit in writing a request for an extension, the reason for their need for an extension, and the date when they will submit all required information. I recommend that you contact your project analyst prior to submission to discuss any potential extension.

All extension requests must be received no later than August 16, 2002. Should the board not approve your request at the September meeting, and you are unable to meet the September 30 documentation deadline, you will forfeit your funding.

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In addition, please be aware that the final project completion date of September 30, 2003 remains unchanged.

If you have any questions or wish to discuss issues that have arisen in the course of preparing your project, please contact your project analyst as soon as possible.

Sincerely,

A handwritten signature in black ink, appearing to read "Sumi Sousa". The signature is fluid and cursive, with the first name "Sumi" and last name "Sousa" clearly distinguishable.

Sumi Sousa  
Executive Director

Cc: Teri Thorfinnson, California Primary Care Association